|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Wk 7** |  **Oct. 31**11 Minute Journal Write: What are the traits of a successful person?* Paragraphing—What is a paragraph?

In class paragraphing exercises.* **Homework**: See Anna in Career Center this week to review resume. See homework for last Friday.
* Print “Paragraphs-Topic Sentences” from website for tomorrow.
* Remember, you may always make timed journal entries as optional homework.
 | **Nov. 1**12 Minute Journal Write: What are traits of “popular” people--someone who is well liked by others?* Paragraph review
* Paragraphs-topic sentences and supporting detail. Begin “Paragraphs-topic Sentences” exercise. Due tomorrow.
* LB-continue at own pace.

**Homework:** Complete paragraph exercise—due tomorrow.Do final draft of resume, Lesson 6-Type-Save, pg 4 on website. Due on Friday. | **Nov. 2**12 Minute Journal Write: Tell about a hobby or interest you have, and why you like it.* Topic sentences and supporting detail reviewed.
* “Paragraph-Topic Sentences” exercise corrected. Turn in.
* LB-- continue at own pace.

**Journal Check**: Please leave your journals with the instructor. Fold pages that you do not wish for her to read/make comments. | **Nov. 3**12 Minute Journal Write: Tell about a time when you received an award or acknowledgement for something you did well.WTO: Lesson 7: Cover Letter. Using paragraphing knowledge, write a draft of a cover letter to go with resume. Draft due on Monday. **Homework:** Draft of Lesson 7: Cover letter—due Monday. Have first draft started for tomorrow. | **Nov. 4**13 Minute Journal Write: Compare your current adult self to who you thought you would be when you “grew up.”* Work on Lesson 7: Cover Letter, WTO. Complete first draft, at least, by end of class.
* **Lesson 6 is Due:**

**\*Draft of Resume.** **\*Type-Save Resume. \*Resume Check** **Homework:** Final Draft of Lesson 7: Cover letter is due on Monday. |
| **Wk 8** | **Nov.7**13 Minute Journal Write: What are your plans for the school break at the end of the quarter?* Lesson 7: Cover Letter draft is due at end of class.
* LB—continue at own pace.

NO SPECIFIC HOMEWORK  | **Nov.8**13 Minute Journal Write: Apart from earning a lot of money, what kind of work would you really like to do? * Essay: what is it? Five paragraph model.
* How to get ideas for essay topics: Brainstorm How to get enough information for an essay: Brainstorm topics into subtopics.

**Homework:** Draw a brainstorm to choose a topic for tomorrow’s work. Turn this in on Thursday. |  | **Nov. 10**14 Minute Journal Write: Tell about a past job you have had and liked. What about it was satisfying or interesting?* Finish Brainstorms.
* Write paragraphs from the Subtopic Brainstorm.
* Turn both brainstorms-getting a topic and subdividing topic.
* **Homework:**

Journal Write of your choice.  | **Nov. 11****VETERANS DAY****HOLIDAY—NO CLASS** |