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| **Wk 7** | **Oct. 31**  11 Minute Journal Write: What are the traits of a successful person?   * Paragraphing—What is a paragraph?   In class paragraphing exercises.   * **Homework**: See Anna in Career Center this week to review resume. See homework for last Friday. * Print “Paragraphs-Topic Sentences” from website for tomorrow. * Remember, you may always make timed journal entries as optional homework. | **Nov. 1**  12 Minute Journal Write: What are traits of “popular” people--someone who is well liked by others?   * Paragraph review * Paragraphs-topic sentences and supporting detail. Begin “Paragraphs-topic Sentences” exercise. Due tomorrow. * LB-continue at own pace.   **Homework:**  Complete paragraph exercise—due tomorrow.  Do final draft of resume, Lesson 6-Type-Save, pg 4 on website. Due on Friday. | **Nov. 2**  12 Minute Journal Write: Tell about a hobby or interest you have, and why you like it.   * Topic sentences and supporting detail reviewed. * “Paragraph-Topic Sentences” exercise corrected. Turn in. * LB-- continue at own pace.   **Journal Check**: Please leave your journals with the instructor. Fold pages that you do not wish for her to read/make comments. | **Nov. 3**  12 Minute Journal Write: Tell about a time when you received an award or acknowledgement for something you did well.  WTO: Lesson 7: Cover Letter. Using paragraphing knowledge, write a draft of a cover letter to go with resume. Draft due on Monday.  **Homework:**  Draft of Lesson 7: Cover letter—due Monday. Have first draft started for tomorrow. | **Nov. 4**  13 Minute Journal Write: Compare your current adult self to who you thought you would be when you “grew up.”   * Work on Lesson 7: Cover Letter, WTO. Complete first draft, at least, by end of class. * **Lesson 6 is Due:**   **\*Draft of Resume.**  **\*Type-Save Resume. \*Resume Check**  **Homework:** Final Draft of Lesson 7: Cover letter is due on Monday. |
| **Wk 8** | **Nov.7**  13 Minute Journal Write: What are your plans for the school break at the end of the quarter?   * Lesson 7: Cover Letter draft is due at end of class. * LB—continue at own pace.   NO SPECIFIC HOMEWORK | **Nov.8**  13 Minute Journal Write: Apart from earning a lot of money, what kind of work would you really like to do?   * Essay: what is it? Five paragraph model. * How to get ideas for essay topics: Brainstorm How to get enough information for an essay: Brainstorm topics into subtopics.   **Homework:**  Draw a brainstorm to choose a topic for tomorrow’s work. Turn this in on Thursday. |  | **Nov. 10**  14 Minute Journal Write: Tell about a past job you have had and liked. What about it was satisfying or interesting?   * Finish Brainstorms. * Write paragraphs from the Subtopic Brainstorm. * Turn both brainstorms-getting a topic and subdividing topic. * **Homework:**   Journal Write of your choice. | **Nov. 11**  **VETERANS DAY**  **HOLIDAY—NO CLASS** |